

Join us as a Referral Counsellor !

Temporary 12-month contract for maternity leave replacement (with possibility of extension).

- ◆ Are you ORGANIZED, AUTONOMOUS, and EMPATHETIC?
- ◆ Are you interested in PROVIDING SUPPORT and PSYCHOSOCIAL ASSISTANCE?
- ◆ Are you BILINGUAL and DEMONSTRATE PROFESSIONAL RIGOR?
- ◆ Do you enjoy TEAMWORK and have strong COMMUNICATION SKILLS?

Our mission

Alleviate the social and personal consequences of dementia by providing state-of-the-art interventions, care and support services that have a positive long-term impact.


You'll have access to ...

- A competitive salary,
- 35-hour position per week with the possibility of flexible scheduling, including an option for 21 hours depending on needs and availability
- 10 wellness and health leave days
- Friday afternoons off during the summer period
- Remote work option
- Professional training provided on neurocognitive disorders (NCDs), Alzheimer's disease, and various approaches to supporting individuals affected
- Free parking and close to a metro station
- A dynamic and human-centered work environment that gives meaning to your work

You will need...

- Ongoing or completed training in health, human relations, education, pedagogy, gerontology, social work, or equivalent experience
- Knowledge of Alzheimer's disease and other neurocognitive disorders (NCDs)
- Professional experience in the health sector, social services, community network, or psychosocial intervention
- Proficiency in French and English is desired to provide support, both spoken and written, to non-French-speaking clients, who represent approximately 40% of the Society's clientele
- Strong summarizing and writing skills (an asset)





A healthcare professional refers a caregiver to the Alzheimer Society of Montreal.

Your role will be...

- Contact the referred person to assess their needs in order to guide them towards the resources best suited to their situation.

During this needs assessment, you might :

- Provide information about Alzheimer's disease, caregiving, and available resources;
- Help the client better understand their own needs or those of the person being cared for;
- Refer the client to our various services;
- Direct the client to other organizations offering the services they are looking for;

And much more.



Your role will also include...

- Respond to inquiries from caregivers, families, and individuals living with neurocognitive disorders (NCDs) via telephone or in-person consultations, according to internal procedures.
- Conduct client needs assessments and follow up at various stages along the service continuum to effectively guide them towards the Society's programs and services or refer them to external partners and resources.
- Document clinical information in the client file using the AlayaCare platform after each intervention, in accordance with the standards established by the Alzheimer Society of Montreal.
- Compile data and produce statistics for reporting purposes.
- Participate in team meetings and collaborate with the Society's internal departments to share relevant information and direct requests to the appropriate resources.
- Organize and lead information sessions for referring professionals to raise awareness of the programs and services offered by the Alzheimer Society of Montreal and the Référence Aide Québec (RAQ) platform.

JOIN OUR TEAM !