

Société Alzheimer Society

M O N T R É A L

JOB DESCRIPTION **Trainer for Educational Services**

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The main purpose of this part-time position is to deliver the Alzheimer Society of Montreal's training workshops and conferences to a wide range of client groups, and to a highly professional standard. This position is open to professionals interested in contributing to the advancement of quality of care for people with Alzheimer's disease and other dementias.

Responsibilities:

- To deliver high quality training workshops and conferences to health care professionals, caregivers and the general public, utilizing materials and criteria set by the Alzheimer Society of Montreal;
- To ensure the proper functioning of each training (preparation, attendance, evaluations, participation, materials and equipment);
- As a representative of the ASM, to provide information on the Society and its services;
- To provide regular updates and reports to the Coordinator of Educational Services;
- To adhere to all the Society's service standards, policies and procedures.

Requirements/ Qualifications:

- Bachelor's degree in education, adult education or a field related to health care (e.g. Nursing, social work, etc.)
- Work experience with seniors and their families: minimum of 3 years
- Significant knowledge of Alzheimer Disease and other dementias
- Experience in adult education and delivery of training programs
- Knowledge of community healthcare agencies and resources
- Knowledge and experience implementing a person-centered approach to care
- Strong communication skills, preferably bilingual French and English;
- Excellent public presentation skills, ability to facilitate groups and respond to questions
- Capable of working independently
- Self-starter and proactive approach in resolving problems and issues
- Demonstrated commitment to ongoing professional development
- Valid driver's license and use of a vehicle.
- Willingness to travel to different areas of Montreal

Terms

- Available to work up to 16 hours per week
- Flexible schedule and hours

If you are interested, please send your resume and cover letter to Teresa Anuza, Coordinator of Educational Services, by e-mail at tanuza@alzheimermontreal.ca.