

**JOB DESCRIPTION**  
**In-Home Activity Specialist**

**Summary:** The In-Home Activity Specialist provides individuals living with Alzheimer's disease or a related form of dementia the opportunity to participate in a range of activities that are stimulating, therapeutic, and socially engaging in their own home. This service also benefits caregivers, who receive a planned period of respite varying from 2 to 4 hours per week.

**Reports to:** Coordinator – Respite and Stimulation Services

**Responsibilities:**

- Provide therapeutic stimulation services to individuals with Alzheimer's disease or a related form of dementia in their own home, while allowing caregivers to benefit from a few hours of respite;
- Design personalized therapeutic activities and programs based on the assessment results and needs of the individuals living with Alzheimer's disease or related dementia and their primary caregivers;
- Use a holistic approach, providing activities in keeping with the individual's cultural diversity, recreational interests, and daily activities, as well as their cognitive, physical, or other stimulation needs;
- Serve as a liaison to the families, providing them with information about the Alzheimer Society of Montreal and its services, and directing them to the appropriate contacts at the Society;
- Attend monthly team meetings to discuss caseload and exchange with other in-home activity specialists;
- Submit regular client updates and quarterly written reports to the coordinator;
- Provide regular feedback to families verbally and via the communication book;
- Maintain an inventory list of the in-home stimulation kit;
- Manage the caseload of clients assigned as well as expense reports and time sheets.

**Position Requirements:**

- Preferably a graduating student or graduate in Therapeutic Recreation (Bachelor of Arts), Special Care Counselling (DEC), or a related field;
- Bilingual (French and English), a third language is an asset;
- Availability to work a minimum of 10 to 20 hours per week;
- Ability to travel within the Island of Montreal (Montreal-East, Montreal-North, West Island, etc.);
- Basic knowledge and understanding of Alzheimer's disease and other forms of dementia;
- Creativity, responsibility, and autonomy;
- Knowledge of Excel, Word, and the Internet;
- PDSB, CPR, and Loi 90 certifications;
- Owning a car is an asset.

**To apply:** send your resume and a cover letter to Raffaella Cavaliere, Coordinator – Respite and Stimulation Services at [rcavaliere@alzheimermontreal.ca](mailto:rcavaliere@alzheimermontreal.ca) by 5 p.m. on Monday, November 4, 2019.